

REQUEST FOR PRICE QUOTATION (RFPQ)

“Training Supplies: Hospitality/ CATERING”

REFERENCE CODE: ACT/RFPQ-2025-01

Issue Date: 27/07/2025.

1. CONTACT PERSON AT ACT	
NAME:	Diana Jadallah
FUNCTION:	Contact Person- ACT Conflict Resolution
Mobile:	0569255077
ADDRESS:	Alhalak Building,, Beit Hanina, Jerusalem, Palestine
E-MAIL:	diana.jadallah@actadr.org

2. OBJECT OF THE REQUEST
<p>ACT's background:</p> <p>ACT institution for Studies and Alternative Means of Conflict Resolution is a Palestinian non-governmental organization based in the City of Jerusalem (registered in the Associations accords in the Palestinian Ministry of the Interior.</p> <p>Since ACTs' establishment in 2016, it has taken two basic approaches related to dealing with conflicts. The first is a preventive approach that focuses on enhancing the values of citizenship of tolerance and volunteerism, as well as highlighting the Palestinian identity, strengthening the national and societal immunity, and providing knowledge that are all essential to resilience. The second approach is the therapeutic approach that works to provide alternative mechanisms and means for resolving the conflicts facing the Palestinian citizens in general and Jerusalemites in particular, and to spread and generalize the culture of asylum to alternative means of conflict resolution (arbitration and mediation) rather than heading to regular or tribal courts or the approach of requiring self-right. In this context, the institution has developed and works in order to develop a set of programs and activities that aim to educate Jerusalemites on the mechanisms of alternative dispute resolution, especially arbitration and mediation, and the preparation of relevant specialized studies and research.</p> <p>Project Brief:</p> <p>CCO has initiated a capacity development program, called “Al-Quds Program”, in 2020 to address the needs of Palestine in general and particularly of Al-Quds Al Sharif. In this regard, the program aims at providing financial and technical support for the capacity building projects in Al-Quds. The program design is also in line with the national development efforts of Palestine, which aim at enhancing the social and economic condition of Palestine with the partnership of all the groups, namely public sector, private sector and civil society.</p> <p>In this respect, ACT in collaboration with COO implementing the project; A Career Bridge: Enhancing the Employability of Al-Quds Youth,</p> <p>The Main Objective of The Assignment:</p>



The project aims to empower Al-Quds youth with the essential skills and competencies required to thrive in a dynamic and diversified job market, and to expose youth to new and diverse career pathways, fostering awareness and readiness for future employment prospects.

In this regard, ACT is seeking a Catering supplier to “Supply of Training Meals Catering” as described below .

3. INSTRUCTIONS

RECEPTION OF PRICE OFFERS	DATE:	DEADLINE: SUNDAY. 03/08/2025. TILL 02:00 PM
	PLACE:	Alhalak Building, Beit Hanina, Jerusalem.
	DOCUMENTS AND ANNEXES TO BE SUBMITTED: (DOCUMENTS HAVE TO BE SUBMITTED IN SEALED ENVELOPE AND HAND TO ACT OFFICE AT THE INDICATED ADDRESS) يتم استلام أوراق العطاء موقعة ومختومة مع عرض السعر من خلال مغلف مغلق ويسلم باليد لعنوان المكتب الموضح أدناه	1- Signed RFPQ papers. 2- ANNEX (2): Financial Offer. 3- Signed RFPQ (Sign all papers). 4- Valid Source of Deduction. مصدر محدثة "كما ارفاق شهادة خصم" في هذا المستند ورفاق جميع الأوراق موقعة ومختومة من قبل المورد، ولن يتم عرض سعر لا يشتمل على ما قبول أي ذكر .
VALIDITY PERIOD OF THE PRICE OFFER:		

4. TECHNICAL SPECIFICATIONS

Selections and Awarding Criteria

No technical specifications required.

Awarding criteria

The selection of the supplier will be based on financial evaluation, evaluation scores will be distributed as follows:

- A. Financial Evaluation 100% المقدمة بنسبة الترسية في هذا العطاء يعتمد فقط على عروض الأسعار

The supplier has to take the following points into consideration:

1. Payment will be a lump sum for the total assignment upon the completion of purchase order and delivery.
2. Payment will be issued once submitting an original vat invoice stamped and signed.
3. **Multi items were requested to be filled, each item should have a separate price offer (as indicated in Annex 2).** يتم تعبئة السعر الخاص بكل وجبة على حدة كما هي بالجدول (2).
4. Filled price offer should be in Dollar currency (USD). يتم تعبئة الاسعار بعملة الدولار الأمريكي.
5. Filled prices should be **including vat**. الاسعار شاملة لضريبة القيمة المضافة.
6. The supplier is allowed to add any description for the submitted price.

5. DELIVERY/ PERFORMANCE ADDRESS

ADDRESS:	ACT Conflict Resolution Alhalak Building- Beit Hanina, Jerusalem. لحل النزاعات، عمارة الحلاق، بيت حنينا رقم الاستفسار عن العنوان: مؤسسة آكت 0523002480، السيدة سمر حماد للتواصل لتسليم المغلف
Contact Information:	NAME: Diana Jadallah
	MOBILE PHONE: 0569255077
	E- MAIL; diana.jadallah@actadr.org

6. PRICE OFFERS SUBMISSION DEADLINE
03/08/2025 Deadline of submission RFPQ: 03/08/2025. آخر موعد لتسليم مغلف العطاء هو

7. IDENTIFICATION OF THE VENDOR/ COMPANY/COMPANY	
Last name, first name (Authorized Signatories) اسم المورد	
Telephone number and Fax number رقم الهاتف	
Registration number رقم المشتغل المرخص	
E- Mail address ايميل ان وجد	
Account number of Payment PLEASE, attach full Bank Info for UsD Iban Number under the name of Company as stated at the Bank: رقم الايبان البنكي مع كافة التفاصيل البنكية للمورد واسم الحساب كما هو في البنك. وفي حال عدم توفر الحساب البنكي، يتم الدفع بموجب شيك مزود الخدمة مستفيد اول باسم	



Vendor Declaration:

By submitting this Price Offer, The firm/company declares renouncing his own (sales) conditions and commits to performing this order in accordance with the provisions of the specific requested purchase conditions and for the price offered.

Price quotations will be in USD, **Price quotations are including VAT.**

In accordance with the specific conditions attached to this document, applicable law for this contract/ assignment is the Palestinian Law.

Certified true and sincere,
Signature of the Vendor

Date: / /2025.



ANNEX 2: FINANCIAL OFFER
“Supply of Training Meals Catering”

توريد وجبات غذاء لتدريبات

“Please note to fill the unit price”

يرجى تعبئة الجدول أدناه ومراعاة أن الأسعار شاملة للضريبة

#	Item	Specification in Arabic	Unit	Requested Quantity عدد الوجبات	One Unit Price in USD سعر الوجبة الواحدة بالدولار	Total Price in USD المجموع بالدولار
1	A meal includes: rice & Chicken, served with vegetables or stew and (Juice, soft drink or soda)	وجبة تشمل الأرز والدجاج واليخنة مع مشروب عصير أو مشروب غازي	One Meal box وجبة واحدة	20		
2	A meal includes: veal kofta with tomato sauce or tahini, served with vegetables and (juice, soft drink or soda)	وجبة صواني كفتة عجل مع بندورة او طحينة وخضار مع مشروب عصير أو مشروب غازي	One Meal box وجبة واحدة	20		
3	A meal includes: lamb with rice and stew or yogurt, served with salad and (juice, soft drink, or soda).	وجبة تشمل لحم خاروف مع ارز ويخنة أو اللبن والسلطة مع مشروب او عصير او غازي	One Meal box وجبة واحدة	20		

المجموع بالأرقام Grand Total (USD) in Numbers	
المجموع بالكلمات Grand Total (USD) in Words	

Signature of the Vendor

Date: / /2025

